

**How to create a login:**[www.ixl.com](http://www.ixl.com)

- Membership tab
  - Connect with email address
  - Create username and password

You will now sign in at top of the page with the username/password you created

**How to make a class roster:**

- Roster tab along top of page
  - Scroll down to bottom right corner click add button to add students
  - Type student's first and last name
  - Click the link at the top right to create separate class rosters

**Things to remember:** You can attach student email address to be linked with the account.

IXL will assign a username for the student based on the first and last name combination entered. The username cannot be altered. You can assign a chosen password.

**How do I assign tasks?**

To assign your first task:

1. Click the button at the top of the screen for the subject area you would like to assign.
2. Find your grade level and click for more practice options.
3. Hover to the left of the standard #. A yellow star will appear.
4. Click to make the star permanent. Students will see this star when they login.

**How to pull reports and analyze data:**

All reports are accessed through the analytics tab at the top of the page.

**Trouble spots tab** → specific questions large groups of students have missed

**Students tab** → overview and quick view of whole class or individual practice.

**Skills tab** → shows students who have mastered vs students still needing practice.

**Scores tab** → grid showing all standards/questions as a quick look tool for data.

**Questions log tab** → individualized report on a certain student

**Progress page** → single page individualized report for each student

**Additional Info:**

**Awards tab** is a great motivator with individual and whole class certificates.

**Real time practice center** at bottom of the analytics page. Great tool for students who may be needing assistance.

**Resources tab** for additional information and help.